



Moving Checklist

One Month or More Before Moving Day

- ___ Make weekly schedules
- ___ Get estimates from moving companies
- ___ Get boxes from liquor or computer stores or get packing containers from movers
- ___ Hold a garage sale or donate or recycle unnecessary belongings
- ___ Notify post office and send out changes of address cards to the following:
telephone, insurance, mail order clubs, hydro electric company, gas company, newspaper, magazines, doctor, dentist, community center, lawyer, accountant, stock broker, cable television, satellite company, internet company, motor vehicle branch, health card, Canada Revenue Agency, credit card companies, motor club, etc.
- ___ Transfer or resign association or club memberships
- ___ Cancel subscription tickets
- ___ Get school records for transfer to new school
- ___ Make arrangements to move family, hotel reservations, plane tickets
- ___ Get all medical, dental, birth marriage records
- ___ Arrange for transfer of house, car and personal insurance records
- ___ Check into auto licensing
- ___ Transfer prescriptions for drugs and eyeglasses
- ___ Transfer private health or medical plans
- ___ Cancel pool maintenance, lawn service, snow removal
- ___ Collect and send out all items to be cleaned or repaired
- ___ Return all items borrowed, collect all items loaned
- ___ Arrange for connection and shutting off of utilities
- ___ Clean rugs and drapes
- ___ Book a house cleaning service for moving day
- ___ Arrange for work that has to be done at new home
- ___ Plan for children and pets on moving day

One Week Before Moving Day

- ___ Use up perishable food
- ___ Dispose of flammable items and take large garbage items to the dump
- ___ Have your car serviced and tire pressure checked
- ___ Arrange to transport plants, pets, fish and perishables
- ___ Transfer bank accounts, contents of safety deposit box
- ___ Arrange with real estate lawyer to sign transfer documents for house

Day Before Moving

- _____ Defrost and clean fridge, and clean stove/oven
- _____ Mow the lawn and water the flower gardens (summer)
- _____ Ensure the drive way and front walk way are clear of ice and snow (winter)
- _____ Make shopping list and go shopping for moving day necessities: food, water, toiletries and cleaning supplies
- _____ Ensure you have coffee, bottled water and lunch for the movers & people helping out on moving day

Moving Day

- _____ Have utility meters read (check with your lawyer who usually arranges this)
- _____ Be on hand for movers
- _____ Keep personal luggage and moving day survival kit away from movers
- _____ Items you should carry with you, including documents, currency and jewelry
- _____ Keep a copy of the movers inventory sheets with you
- _____ Take a telephone and telephone book with you
- _____ Remove garbage bags from house
- _____ Disconnect telephone
- _____ Ensure doors and windows are secure
- _____ Notify neighbours
- _____ Turn heat down
- _____ Go through closets and cupboards for a final check
- _____ Sweep and wash floors, clean bathrooms and vacuum carpets or have house cleaning service in to do a thorough cleaning
- _____ Pick up keys for new home

Upon Arrival at your New Home

- _____ Be on hand to direct movers which rooms to place furniture and boxes
- _____ Check off numbered boxes, inspect each for damage
- _____ Prepare list of any damaged or lost items
- _____ Check all components of your new home to ensure everything is in good working order and that everything that was included in the purchase price is in the house
- _____ Get appliances hooked up
- _____ Get the kitchen, bathroom and beds unpacked and set up first

Take time out to breathe, relax and enjoy the whole experience of moving. It'll make things flow a lot easier with a positive and easy-going attitude on moving day.

Courtesy of:

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